Attendance

C&C Department of Planning & Permitting:
- ✓ Brandon Soo (Project Manager)
- ✓ Dina Wong (Division Chief, Planning Division)
- ✓ Franz Kraintz (Acting Branch Chief, Community Planning)
- ✓ Thomas Blair (Assistant Project Manager, Planner)

SSFM:
- ✓ Melissa May (Project Manager)
- ✓ Malachi Krishok (Planner)
- ✓ Keith Mattson (Facilitator)
- ✓ Ollie Gaskell (Planner)

CPAC (15 of 31 members):

CPAC Member	Attendance	CPAC Member	Attendance
Adam Borrello	☐	Lynell DaMate	☐
Calvin Mann	☐	Maka Casson Fisher	✓
Christine Alexander	☐	Manu Anana	☐
Dana Sato	☐	Mark Takemoto	☐
Denise Antolini	☐	Mia Perkins	☐
Devon Dailey	☐	Mike Biechler	✓
Diane Anderson	☐	Mike Takahashi	✓
Doug Cole	✓	Nick Farrant	✓
Ed D'Ascoli	✓	Racquel Achiu	☐
Jodi Wilmott	☐	SharLyn Foo	☐
Joe Wilson	✓	Tehani Louis-Perkins	☐
Kalei Pollock	☐	Tony Kelly	☐
Kathleen Elliott-Pahinui	✓	Will Schoettle	☐
Kevin Kelly	✓	Yvonne Alexander	☐
Kimo Lyman	☐	Zoe Bryan	☐
Leif Andersen	☐		

✓ = Present ☐ = Absent

AGENDA

1. Welcome, Wehena, Meeting Agenda, Project Updates
2. Drafting Process & Plan Structure
3. Policy Module Overview
4. CPAC Q&A
5. Next Steps

Meeting Minutes

(Q = Question; A = Answer by Project Team; C = Comment by CPAC Member)

POLICY MODULES Q&A

- **Q:** Will DPP be available for discussion and answering questions through the module? How do CPAC folks know who to contact at DPP for discussion?
  - **A:** Comments in the module will not go to DPP directly. SSFM will monitor and forward questions and comments to DPP and DPP will respond in the module. CPAC members can also call Brandon Soo directly [(808) 768-8051].

- **Q:** When will the wider community be able to provide input?
  - **A:** Public release of the draft is anticipated for January 2024. It will be accompanied by a comment period, a community meeting, and pop-up events.

- **C:** Consider how DPP will address comments on the public draft that are diametrically opposed to community or CPAC input.

- **Q:** Is it possible to navigate directly to the comment module without going through the CPAC homepage?
  - **A:** Unfortunately not. The best way to access is via the big red view module button.

- **C:** Appreciate that sources were provided for all of the policies.

- **Q:** How did some items from outside the North Shore end up in the plan? For example, how did policies from the Primary Urban Center Development Plan end up in this plan?
  - **A:** The great majority of policies and actions in the Draft are sourced from the North Shore SCP and North Shore community/CPAC input. However, some of the policies relate to island wide issues or initiatives. The City will need to have some island wide approaches to issues such as climate change, and the Primary Urban Center Development Plan (PUC DP) is the most recently updated plan that contains policy guidance. We consulted the PUC DP to ensure that the North Shore policies are in alignment (or at least not in contradiction) with what DPP is saying in other plans about island wide issues and solutions to things like climate change.

- **Q:** How did the policy regarding Stormwater Utility User Fees end up in the document? Folks on the North Shore have been against this policy.
  - o **A:** The stormwater utility is an island wide initiative, and one that has not been discussed extensively in CPAC discussion or the outreach to date. The purpose of the CPAC policy review period is to ensure that the policies align with CPAC and community perspectives, so if you see policies that do not, please let us know in your comments on the module.

- **Q:** What are the criteria or thresholds for determining what are Hot Button topics?
  - o **A:** There is not an exact criteria or threshold. Hot Button topics were identified by the project team based on review of survey results and community/CPAC input to date. These were topics that we perceived as contentious or where we did not hear clear consensus based on input to date. Please leave comments in the module if there are additional topics that you think should be hot button topics, or if there are some that you think are actually not hot button topics.

- **Q:** Will the CPAC have an opportunity to discuss other aspects of the plan such as maps, images or other visuals?
  - o **A:** The key graphics for comment are the three policy maps – Open Space, Public Facilities, Land Use. These are available on the module for your review and comment. Note that there have been very few changes to the maps between 2011 and 2023.

- **Q:** What is the objective of the meeting in August and how long will it take?
  - o **A:** The meeting is expected to be 2-3 hours long. The objective is to summarize the input received on the policy module and to discuss any changes needed to the goals, policies, and actions to reflect CPAC input prior to the release of the public review draft.

- **Q:** When and where will the August meeting take place?
  - o **A:** SSFM is looking at late August and will send out an e-mail once a proposed date is set. The intention is to hold the meeting in person on the North Shore.

- **C:** Concerned about the meeting possibly being dominated by members of the CPAC who have been less involved and need to be brought up to speed.
  - o **A:** SSFM will provide regular reminders for CPAC on the importance of reviewing the module in order to support a productive discussion.
  - o **A:** CPAC members who have been involved can help take aside non-participant members to bring them up to speed. SSFM/Project Team staff will be on hand to support this as well.

- **Q:** What is the total count of CPAC membership?
  - o **A:** There are close to 30 CPAC members, however only around 15 have been consistently active.

Chat Box Comments:

- **Q:** Can anyone tell me what meeting number this is? I think I attended the first 4 meetings but may have missed a couple meetings after that.
    - **A:** This is meeting number 10 (Part 1).
- **Q:** Do you know the visitor count #s to the site and documents that see available to the public?
    - **A:** SSFM is tracking visitation to the website using Google Analytics. We've reported on it for each public meeting/online open house and will summarize the overall usage/traffic at the end of the project.
- **C:** CPAC would appreciate reminders to do our homework and review and comment on the module at the 2 week, 1 week, 2 day mark.

- End of Meeting Minutes –